



Camp Hawkeye

CiT Registration Instructions (UK)

How do I apply for a CiT position at Camp Hawkeye?

- ⊗ This sheet has been created to answer just that question. Please read through the following registration instructions. If you have any questions or concerns please do not hesitate to call Jess in the winter office at US at 001 781 315 1297.

1. Review the CiT Rates & Dates calendar and decide which session(s) you will be able to attend.
2. Complete the electronic *CiT Application Form* and email it back to info@camphawkeye.com.
3. If you have not been to camp before this summer you must have a CiT Recommendation Form completed by a teacher, coach, work supervisor, or some other adult who knows you and to whom you are not related.
4. Pay the Application Deposit of £300.00 immediately after returning the Application Form. CiT spots are not reserved unless a Deposit has been received. All international CiT's are required to pay by electronic transfer. Please see the complete Transfer Details below:

Beneficiary: Camp Hawkeye Sort Code: 40-07-13 Account Number: 61693719

5. The next step is to purchase a flight. **TRANSPORTATION IS NOT INCLUDED** in the tuition cost. Families are encouraged to purchase a flight as soon as they have registered for camp to ensure the cheapest option. To avoid an extra transportation fee your child's flight must arrive at Boston Logan International Airport on Sunday to start their session between 1230 and 330pm.
6. Most forms are required to be completed and returned electronically. Not only is it easier to complete and track, safer, and faster, but it supports the environmental commitment that Camp Hawkeye has made and reduces the paper used by our office. If you have difficulty using or returning the forms please inform the office as soon as possible so that we can assist you.
7. The Early Acceptance Discount applies to half or full season CiT's and will only apply when the £300.00 deposit is **received** prior to November 1, 2011 and ½ of tuition is **received** prior to February 15, 2012.
8. Once we receive your deposit, a Welcome Packet will be sent to you. This packet will include a variety of information and forms, a number of which need to be returned to us.
9. The Health Forms are due by **May 15, 2012**. You will not be permitted to attend camp without having submitted the completed Health Form. Complete the Health Form early; it can be difficult to get all of the information quickly from your doctor.
10. **ALL IMMUNIZATIONS LISTED ON THE HEALTH FORM ARE REQUIRED!**
If your child's immunizations are not up to date you must get them up to date. This is a requirement set out by the State of New Hampshire and American Camp Association with which we must comply.
11. Please fill complete and return all other forms before **June 1, 2012**. The earlier we receive your forms the better we can get to know him/her and share important information with his/her counselors.
12. The full tuition balance is due by **April 15, 2012** for Regular Registration.

www.camphawkeye.com