



Camp Hawkeye

CiT Code of Conduct

Camp Hawkeye is committed to maintaining the physical and emotional safety and well-being of each community member as well as the community feeling of acceptance and understanding that pervades camp. The following code is an important part of that commitment. It is necessary for every CiT and parent to sign this code. Staff members sign another similar code of conduct and are expected, as CiTs are, to abide by it. **This document is for you to keep.** Attached to it is a summary of the expectations outlined herein; please read the Code of Conduct and **sign and return the attachment** with your other Welcome Packet forms and materials.

• ***Health and Safety of CiTs and Staff -***

This is our highest priority. Any action or activity that jeopardizes this concern will not be tolerated. Any injuries or illnesses that occur, whether to camper, staff or CiT, must be reported immediately to the camp nurse. Good judgment should always be exercised in regard to the safety and well being of all campers, CiTs and staff. Tampering with fire extinguishing equipment or other emergency equipment is prohibited.

• ***Harassment -***

No form of physical or mental harassment will be tolerated at camp at any time. This includes, but is not limited to, the following: hazing; physical or emotional abuse; racial, ethnic, gender, or sexual discrimination; or sexual harassment.

• ***Drug and Alcohol Use -***

Use of illegal or legal drugs for non-medicinal purposes is prohibited anywhere on campus/site of any Camp Hawkeye activity. CiTs are strictly prohibited from possessing or imbibing alcoholic beverages of any kind. The possession and/or use of alcoholic beverages and/or drugs, is grounds for immediate dismissal. Such a judgment will be made by the director in consultation with other administrators, the nurse, and appropriate counselors. All community members, CiTs and staff included, must submit prescribed medicines to the camp nurse for proper dispensation.

• ***Tobacco Use -***

Camp Hawkeye maintains a tobacco free campus. All off-site programs are also tobacco free, including dip and chewing tobacco. Therefore, use of any tobacco products by CiTs is strictly prohibited.

• ***Guests and Visitors -***

There may be no unauthorized guests on campus. Families are welcome to come and experience Camp Hawkeye during Family Visiting Weekend. Other than those designated days and times visiting is discouraged. However, if extenuating circumstances exist and a family contacts the director to work out a plan prior to arrival at camp other arrangements can and will be made. CiT's may not have friends visit unannounced, or otherwise, unless under certain special circumstances.

• ***Safety and Security when Off-Campus -***

The highest level of preparation and alertness is required of all campers, CiTs and staff going on trips. We enjoy a comfortable level of privacy and security while at camp but as soon as we leave we can no longer control or predict the actions of those not associated with Hawkeye. In addition it is expected that campers, staff and CiTs conduct themselves in a way that is above reproach in these more public environments. CiTs must also be more alert when off-campus, and are required, as always, to adhere to the Code of Conduct and listen to the staff.

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- ***Romantic Involvement between Staff and CiTs is Prohibited -***

Such involvement will not be tolerated under any circumstances. Not only would this behavior be harmful for all concerned but it is illegal, not to mention unethical. This is grounds for immediate staff and CiT dismissal and will be referred to the appropriate body of law enforcement.

- ***Leaving Campus -***

CiTs may not leave camp without the permission of the director. Camp boundaries are specified during orientation and at other times throughout the session. Leaving camp without permission is grounds for immediate dismissal. During Family Visiting Weekend and departure days, CiTs are only permitted to leave with their legal guardians unless another adult has been designated prior on a Release Authorization Form.

- ***Care of the Facilities -***

Camp Hawkeye is privileged to be able to lease the Deer Hill facilities during this, the third year of our young program. It is imperative that all facilities remain in the same or better condition as which they were found. Any damage to cabins must be reported upon discovery. This applies to CiTs as well as staff members. If you discover vandalism or damage to cabins, equipment or personal property at any time immediately bring it to the attention of your counselor or appropriate staff member. Staff is expected to report and take action if destructive behavior is seen occurring in any area, even if the staff member is not directly involved with the CiT in her or his cabin. Vandalism of property by a CiT will not be tolerated, is grounds for immediate dismissal at the discretion of the director, and will be the financial responsibility of the CiT family involved.

- ***Prohibited Items -***

Items which are unsafe, intrusive, in poor taste, or otherwise objectionable are not to be brought to camp. These include weapons of any kind other than a small "Swiss Army" type pocketknife; i.e. Bowie or other large knives, guns of any kind (Beebe guns, paint ball guns, potato guns, etc.), slingshots, and electronic equipment other than a flash light. CiTs are not permitted to bring, retain or use cell phones at any time while at camp. If a cell phone is brought to camp "accidentally" any CiT is expected to turn the cell phone over to an administrator for safe and secure storage until the end of the session. Pornographic or other offensive printed material, offensive t-shirts (those with swears, offensive symbols, etc.) are also prohibited. Take the approach that if you have any doubt call the Director or camp office and ask; if you are not comfortable doing that because of the content or nature of the item about which you are wondering, don't bring it.

- ***Program Participation -***

Attendance at all scheduled programs is expected. There may be times, working with and through your counselor, that a CiT will not participate in a given activity. This may be due to physical inability or some other, legitimate limiting factor. Beyond attendance, participation in all programs and activities is expected. This includes attempting new skills or activities or possibly even repeating learned skills in certain situations. Finally, cooperation with other CiTs and staff members is required at all times. This includes verbal, participatory and attitude cooperation. Go in to the summer program and each activity expecting to participate 100% and have fun. If you do that, then you will. Appropriate attire is required as well. Attire is, of course, activity appropriate and can range from boots, hiking socks and a backpack to swimsuits and towels depending on the program area.

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- I agree to act in a way that maintains the health and safety of all campers, CiTs and staff at camp. I will use good judgment at all times and not tamper with fire extinguishers or smoke detectors.
- I agree to refrain from any type of physical or mental harassment at any time during or after camp and will speak up against such behavior if I witness it or it is directed at me.
- I agree not to possess or use alcohol or illegal drugs of any kind.
- I agree to turn over all prescription and over the counter medication to the Camp Nurse and use them only under his/her care and direction.
- I agree not to possess or use tobacco products of any kind.
- I agree not to have unannounced visitors including friends that live in the area of camp.
- I agree to act “above reproach” while on any out-of-camp trip as well as remain alert and focused because I understand that we cannot predict the behavior of non-camp individuals and groups.
- I agree not to pursue, initiate, or engage in romantic relationships with staff members, Junior or otherwise, during or after camp, and to report such advances to the Camp Director.
- I agree not to engage in romantically physical relationships of any kind while at camp.
- I agree to remain on camp throughout the session unless instructed to leave as part of an approved out-of-camp trip with a Trip Leader and other staff.
- I agree to respect all of the physical facilities at camp. This means I will not graffiti or otherwise vandalize cabins, walls, buildings, or other camp equipment or structures.
- I agree to leave at home any and all prohibited items including, but not limited to, weapons, offensive clothing and other materials, and electronic devices.
- I agree to participate fully in all camp programs and activities.
- I agree to dress appropriately for all camp programs and activities.
- I agree to be on time to all camp programs and activities.
- I agree to approach all activities, programs, and situations with a positive attitude and open mind.
- I agree to email or call the Camp Director, Garrett, if I have any questions about these guidelines.

I agree to abide by the CiT Code of Conduct and the above summary expectations.

CiT Signature: _____ Printed Name: _____

Parent Signature: _____ Date: _____

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Winter Address: 8 Hammer Street • Waltham, MA 02453 • Phone: (617) 960-6740 • Fax: (866) 615-1769
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